

**APRIL 5, 2001**

**NOTICE**

There will be a meeting of the **Audit Committee** of the Board of Commissioners of Cook County on **Tuesday, April 10, 2001** at the hour of **2:00 PM** in the Board Room, Room 569, County Building, 118 North Clark Street, Chicago, Illinois to consider the following:

1. Institute of Forensic Medicine - Fee, Fax Cremation Permit, Imprest Cash and Estate Accounts Financial Report for the year ended November 30, 1999, by Laura A. Burman, County Auditor, dated November 30, 2000.

**Submitted to the Audit Committee on December 27, 2000.**

2. County Clerk - Redemption Fund and Fee Account Financial Report for the year ended November 30, 1999, by Laura A. Burman, County Auditor, dated November 20, 2000.

**Submitted to the Audit Committee on December 27, 2000.**

3. 239537 BUREAU OF FINANCE, by Thomas J. Glaser, Chief Financial Officer. Transmitting a Communication dated, October 27, 2000:

SUBJECT: SINGLE AUDIT REPORT FOR YEAR ENDING NOVEMBER 30, 1999

Attached is a copy of Cook County's Single Audit Report for year ending November 30, 1999, as prepared by Washington, Pittman & McKeever, LLC. I respectfully request that the report be referred to the Audit Committee for further discussion.

**Referred to the Audit Committee on November 2, 2000.**

4. 239538 BUREAU OF FINANCE, by Thomas J. Glaser, Chief Financial Officer. Transmitting a Communication dated, October 3, 2000:

SUBJECT: COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FY 1999

Enclosed is a copy of Cook County's Fiscal Year 1999 Comprehensive Annual Financial Report (CAFR) prepared by Arthur Andersen LLP. I am hereby requesting the opportunity to discuss this report with the Finance Committee of the Board of Commissioners.

Also, included for your information, is an executive summary of the County's revenues, expenditures and fund balances as per the figures obtained from the FY99 CAFR.

**Referred to the Audit Committee on November 2, 2000.**

5. 240683 BUREAU OF HEALTH SERVICES, by Ruth M. Rothstein, Chief, transmitting a Communication, dated December 13, 2000.

This letter is to formally request that the Bureau of Health Services Audited Financial Statements, related Management Letter and request for Bad Debt write-off for fiscal year 1999 be forwarded to the Audit Committee of the Board of Commissioners for discussion.

**Referred to the Audit Committee on January 4, 2001.**

6. 242358 MEMORANDUM ON INTERNAL CONTROL. Transmitting a Communication, dated March 19, 2001, from Thomas J. Glaser, Chief Financial Officer, Bureau of Finance.

Subject: Cook County Illinois-Memorandum on Internal Control Structure for Fiscal Year Ending November 30, 1999.

Submitting a copy of the County's "Memorandum on Internal Control" prepared by Arthur Andersen for the period ending November 30, 1999. I am hereby requesting that this item be referred to the Audit Committee of the Board of Commissioners for further discussion.

**Referred to the Audit Committee on March 20, 2001.**

7 County Comptroller – Wage Deduction Garnishment Escrow Fund Financial Report for the year ended November 30, 1999, by Laura A. Burman, County Auditor, dated January 18, 2001.

**Submitted to the Audit Committee on March 12, 2001.**

8. Cook County Department of Highways – Miscellaneous Revenue Account Financial Report for the year ended November 30, 1999, by Laura A. Burman, County Auditor, dated February 13, 2001.

**Submitted to the Audit Committee on March 12, 2001**

9. Social Casework Services Department – Social Services Fees and Restitution Trust Funds Financial Report for the year ended November 30, 1999, by Laura A. Burman, County Auditor, dated February 26, 2001.

**Submitted to the Audit Committee on March 12, 2001.**

10. Cook County – 1999 Property Tax Extension and Breakdown Report for Fiscal Year 1999, by Laura A. Burman, County Auditor, dated February 6, 2001.

**Submitted to the Audit Committee on March 12, 2001.**

11. Office of the State’s Attorney - State Narcotics Forfeiture Fund Audit for year ended November 30, 1999, prepared by Bansley and Kiener, LLP, dated January 3, 2001, and submitted by Richard A. Devine, Cook County State’s Attorney.

**Submitted to the Audit Committee on March 21, 2001.**

12. Office of the State’s Attorney - Narcotics Forfeiture Fund Audit for year ended November 30, 1999, prepared by Bansley and Kiener, LLP, dated January 3, 2001, and submitted by Richard A. Devine, Cook County State’s Attorney.

**Submitted to the Audit Committee on March 21, 2001.**

13 Cook County Sheriff’s Police Department – Software Licensing Compliance Review as of December 14, 2000, by Laura A. Burman, County Auditor, dated March 30, 2001.

**Submitted to the Audit Committee on March 30, 2001.**

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Sandra K. Williams, Secretary  
Secretary

Chairman: Daley  
Vice-Chairman: Goslin  
Members: Butler, Hansen, Lechowicz